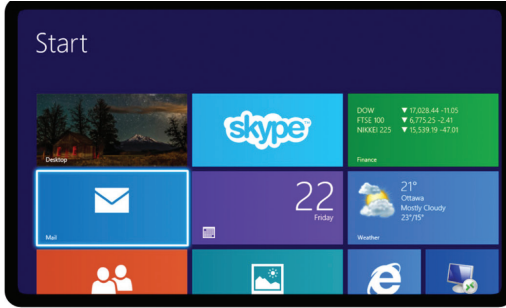


Application

Windows 8 Mail App



Create a new account



- Click **Mail**
- If prompted to Sign In, click 'sign in' and either sign in using an existing Microsoft account (non-Northwestel). If you don't already have a Microsoft account, click Sign up for a Microsoft account and proceed to the next steps
- Move your mouse to the bottom right of the window and select **Settings**
- Click **Accounts** and **Add an Account**
- Click **Other accounts**
- Select **IMAP** or **POP** and click **Connect**
- Enter your Northwestel email address and password and click **Connect**

Enter your Mail Settings

- Change your **Incoming Server Host Name** to pop3.northwestel.net and Port 995 if you are currently using **POP3** settings or imap.northwestel.net and Port 993 for **IMAP** settings
- Check the **Incoming server require SSL** box
- Enter under **Outgoing (SMTP) email server** the address smtp-auth.northwestel.net and Port 587
- Check the **Outgoing Server requires SSL** box
- Check the **Outgoing Server requires authentication** box
- Check the **Use the same username and password to send and receive email** box if desired and click **Connect**

Thank you for updating your Northwestel Webmail security settings. Your device may have already been configured correctly, in which case you may not have had to make any changes to your settings.